

Independent School District 282  
Regular School Board Meeting  
SAV City Council Chambers  
October 2, 2007  
MINUTES

Members Present: Rick Dunn; Jane Eckert; Dave Evans; Barry Kinsey; Leah Slye; and Mike Volna.

Staff Present: Superintendent Rod Thompson; School Board Secretary, Susan Bodurtha; Principals Shirley Gregoire and Tom Keith; Director of Business Services Kristen Hoheisel; Teachers Heidi Haagenon, Carrie Krause, Paul Lulai, Dolly Smyth, and Wayne Terry.

Guests Present: Students Christa Ludwig, Zachary Stenberg, and Aaron Horsager, and many of their parents; Mr. Steve McDonald of Abdo, Eick, & Meyers audit firm; Co-chairs of the Facilities Planning Committee Chris Gulachek and Joan Jurichko; Vaughn Dierks of Wold A & E

1. The Regular Meeting of the St. Anthony-New Brighton School Board was called to order at 7 p.m. by Chair Mike Volna in the St. Anthony Village City Council Chambers.
2. A motion was made by Eckert and seconded by Dunn to approve the agenda for the October 2, 2007, regular school board meeting. Chair Volna corrected the agenda by removing Item 10.3 Discussion with Decisions Resources on public opinion surveys which he said would be rescheduled as soon as possible after the November 6<sup>th</sup> election. The motion was unanimously approved 6-0 (six voting in favor and none against).
3. A motion was made by Kinsey and seconded by Slye to approve minutes from the September 18, 2007, Regular School Board meeting, and the minutes from the September 18, 2007, school board work session, as presented. The motion was unanimously approved 6-0.
4. No one spoke during Open Mike.
5. Good News was read by Rick Dunn, Barry Kinsey, and Jane Eckert, and included:  
*St. Anthony Village High School* – The average composite ACT test score was 23.9, 12.74% higher than the national average. Homecoming went very well with many students participating in activities.  
*St. Anthony Middle School* – Open gym will begin Thursday after school at Elmwood Church. A weekend camping trip went well at Camp Ihduhapi for students in the Outdoor Education class.  
*Wilshire Park* – A check totaling \$2,205 was received from Target as part of their Take Charge of Education program. Wilshire Park received a Parent Involvement Certification of Excellence Award for having the highest standard of parent involvement that can be recognized—congratulations parents for your strong commitment and support.
6. Recognition
  - a. A motion was made by Slye and seconded by Kinsey to recognize and congratulate Christa Ludwig for taking First Place in the Educational Art Division at the Minnesota State Fair for a Mixed Media Carousel; and for winning First Place for her watercolor *Bamboo & Butterflies* at the Ramsey County Fair. The motion was unanimously approved 6-0. Principal Shirley Gregoire introduced middle school art teacher, Chris Weihe, who introduced Christa and described the assignments and resulting artwork. Christa brought her artwork to share with the board and audience. Chair Volna gave Christa a congratulatory certificate from the board and then she introduced her mother to the audience.
  - b. A motion was made by Eckert and seconded by Dunn to recognize and congratulate Rose Tusa, Zachary Stenberg, Karen Myhrman, and Aaron Horsager for being named as Commended Students in the National Merit Scholarship Program. The motion was unanimously approved 6-0. HS Principal Tom Keith introduced Zachary and Aaron and spoke of their accomplishments, after which Chair Volna gave them congratulatory certificates from the school board. Karen's mother was at the meeting to accept the honor on behalf of her daughter. Rose Tusa was unable to be at the meeting and will receive her certificate in school.
7. Reports

59 7.1 Demonstration of Interwrite Interactive Whiteboard Teachers Heidi Haagenson, Carrie Krause,  
 60 Paul Lulai, Dolly Smyth, and Wayne Terry participated in a demonstration of the Interwrite Interactive  
 61 Whiteboard, 32 of which have been installed in 32 classrooms throughout the school district.  
 62

63 8. The board took a Communication Break  
 64

65 9. *Consent Agenda* A motion was made by Evans and seconded by Eckert to approve the *Consent*  
 66 *Agenda* (see details below). The motion was unanimously approved 6-0.  
 67

68 9.1 Personnel

68 Accept the resignation of **Candy Mayou**, Administrative Services Coordinator, effective 9/28/07.  
 69 Accept the resignation of **Karin Dean**, Food Service Worker effective 9/27/07.  
 70 Employ **Emily McKasy** as Technology Support Specialist I, at \$14.70/hour, effective 10/8/2007.  
 71

72 9.2a Interim Payment of Bills

73	General Fund (01)	\$105,750.97
74	Food Services	20,234.05
75	Transportation Fund	259.20
76	Community Services Fund	13,316.56
77	Capital Expenditure Fund	205,265.32
78	General Fund (06)	181,587.84
79	Trust Fund	19,300.00
80	Agency Fund	<u>270.76</u>
81	Total	\$545,984.70

72 9.2b Payment of Bills

73	General Fund	\$35,463.92
74	Food Services Fund	12,972.79
75	Community Services Fund	8,355.90
76	Capital Expenditure Fund	25,045.41
77	Trust Fund	<u>2,900.00</u>
78	Total	\$84,738.02

82  
 83 10. New Business

84 10.1 Consideration of FY '07 School District Audit A motion was made by Slye and seconded by Evans  
 85 to accept the 2006-07 School District Audit, as presented. Mr. Steve McDonald, Managing Partner with  
 86 Abdo, Eick, & Meyers, presented results of the 2006-07 audit to the board. He said that the purpose of  
 87 the audit is to give an opinion on the financial records of the district and that the audit produced an  
 88 unqualified (clean) opinion. Mr. McDonald said "things were well-organized and in place" for the audit  
 89 team. There were two findings of note and they included: 1) *segregation of duties*, caused by the limited  
 90 size of the office thus causing limited opportunity for segregation of duties, and, 2) *federal grant*  
 91 *expenditures not being identified as such on a timely basis*.  
 92

93 The management report stated that revenue sources provided a significant positive variance compared to  
 94 budget for FY '07, the largest of which were from State sources and investment income. Expenditure  
 95 programs provided a significant positive variance compared to budget, particularly in Special Education  
 96 Instruction and elementary and secondary regular instruction programs which were under budgeted by  
 97 \$262,841 and \$132,000 respectively. Mr. McDonald also noted that an increase in fund balance by  
 98 percent of expenditure occurred with 3.67% in 2005, 5.19% in 2006, and 9.55% in 2007. Finally, he  
 99 spoke about Governmental Accounting Standards Board (GASB) Statements that may have an impact on  
 100 future district financial statements, as well as changes in next year's audit.  
 101

102 The motion to accept the FY '07 audit report, as presented, was unanimously approved.  
 103

104 10.2 Consideration of Report & Recommendations of Facilities Planning Committee A motion was  
 105 made by Eckert and seconded by Volna to accept the Facilities Planning Committee's recommendation to  
 106 the School Board, as presented. The board received the aforementioned report from co-chairs Joan  
 107 Jurichko and Chris Gulachek who stated that the committee's purpose/mission was:

- 108 1) To review the present needs and wants for the District;
- 109 2) To review and validate capacity data, space guidelines, district enrollment information, and deferred  
 110 maintenance;
- 111 3) To study various design criteria for reorganization within the existing facilities, expansion  
 112 possibilities, and the effects on the space needs in the building, and
- 113 4) To develop a consensus position regarding a preferred direction for resolving the District's long-term  
 114 facility needs.  
 115

116 Vaughn Dierks of Wold A & E was also at the meeting answering questions. Basic consensus, which  
 117 supported the findings of the *Blueprint for a Bright Future*, was reached by the committee in a number of

118 areas related to deferred maintenance, program issues, function and flow within spaces, how spaces  
119 match up with state guidelines, and resulting recommendations for change in the middle school/high  
120 school building and Wilshire Park Elementary. [The complete Powerpoint report is available in print in  
121 the district office and on the district website.]  
122

123 Board members asked questions about the timing of projects as it relates to associated costs, assessing  
124 technology needs, estimated tax obligation on homeowners, what to consider when improving  
125 instructional spaces, and the enrollment base used for the recommendations. Board members thanked  
126 Joan, Chris, and Vaughn and all committee members for their work and for the report. Next steps  
127 mentioned by Chair Volna include “spending a lot of time trying to determine what areas we want more  
128 information on, how comfortable we need to be with certain aspects of it before we go to the voters, how  
129 much the voters will embrace, and how strong a leadership role we take in moving this forward.” The  
130 motion to accept the report was unanimously approved 6-0.  
131

132 10.3 Discussion with Decision Resources Related to Seeking Public Opinion on Facilities Planning –  
133 Postponed to a School Board meeting after the November 6<sup>th</sup> election.  
134

135 10.4 Consideration of 2006-07 Annual Report on Curriculum, Instruction, & Student Achievement A  
136 motion was made by Slye and seconded by Kinsey to accept the 2006-07 Annual Report on Curriculum,  
137 Instruction, & Student Achievement, as presented. Superintendent Thompson reminded the board that all  
138 school districts in the State of Minnesota are required to report in the fall of each year to the MDE and to  
139 the school district community on curriculum and instruction, assessments used, and results of statewide  
140 testing. Dr. Thompson called the board’s attention to 2007-08 on the curriculum review cycle as that is  
141 the area the board will hear about very soon related to curriculum. The motion was unanimously  
142 approved 6-0.  
143

144 10.5 Set School Board Work Session to Set 2007-08 Goals A motion was made by Eckert and seconded  
145 by Dunn to set Saturday, November 10, 2007, as the date for the School Board to hold a 2007-08 goal-  
146 setting session. The motion was unanimously approved 6-0.  
147

148 11. Superintendent’s Report Superintendent Thompson reported to the board by re-emphasizing the  
149 importance of and gratitude for the work of the Facilities Planning Committee. He also had  
150 Kristen Hoheisel, Director of Business Services, review a potential revised 2007-08 Budget and  
151 the changes in the budget since the board approved it in June, installation of solar panels on the  
152 roof of the high school, 3-Minute Classroom Walk-Through, and Staff Development activities  
153 planned for October 17<sup>th</sup>.  
154

155 12. Board members spoke about activities and events since the last meeting including SANBE  
156 Italian Dinner, Alliance for Student Achievement, football games, SANBE meeting, WPPA  
157 meetings, Mentor program, Band Fundraiser – pancake breakfast at Applebees, and audit  
158 committee meeting.  
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160 13. The meeting was adjourned at 9:26 p.m.  
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162 Respectfully submitted,  
163  
164 Susan Bodurtha, School Board Secretary  
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ATTEST:

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Barry Kinsey, School Board Clerk